

# ALMONTE SANITARY DISTRICT

P.O. BOX 698, MILL VALLEY, CALIFORNIA 94942-0698 (415) 388-8775

## DIRECTORS

Lew Kious, Chair  
Casey Bertenthal, Secretary-Treasurer  
Anne Lahaderne  
Linda Rames  
Laura Marks

## DISTRICT MANAGER

Shonn Dougherty

### Minutes from December 23, 2024 Regular Meeting of the Board of Directors at Sewerage Agency of Southern Marin 450 Sycamore Avenue, Mill Valley

1. Call to Order: Chair Kious called the meeting to order at 6:00 P.M. Present: Lew Kious, Linda Rames, Anne Lahaderne, Dave Haflich, Shonn Dougherty (District Manager).
2. Approval of Minutes for November 25, 2024 Meeting. Motion to Approve by Laura, Seconded by Linda. Approved 3-0.
3. Public Open Time:
4. Secretary-Treasurer's Report: Shonn reported this period equates to 50% of the 2024-25 annual budget year. We have \$297,970.13 remaining in reserves. Motion to Approve made by Anne, Seconded by Linda. Approved 3-0.
5. Reports by Representatives to Other Meetings: Lew attended the DC3 meeting. The main topic was how to expand notices about warnings, the recent tsunami warning being the subject. First SASM meeting was a closed mediation session lasting almost all day. The second SASM meeting was about electing officers. Lew was asked, elected and accepted another year as President.

Almonte Payroll	# of Meetings	Rate	Gross Amt	Net Amt	Check # or Function	Notes
Shonn Dougherty	Salary	4,440.83	4,440.83	3,678.77	10779	
David Haflich	Salary	500.00	500.00	461.75	10780	
Lew Kious/Almonte	3 1	175.00 150.00	675.00	623.36	10781	Almonte, 2 SASM, DC3
Anne Lahaderne	1	150.00	150.00	138.52	10782	
Laura Marks	1	150.00	150.00	138.52	10783	
Linda Rames	1	150.00	150.00	138.52	10784	
Casey Bertenthal	2	175.00	350.00	323.23	10778	
Alyssa Schiffmann	1099-1.75h	\$152/hr	190.00	190.00	10785	
Coastal Payroll Charges			143.10		EFT US Bank	
Employer Soc. Sec			366.78		EFT US Bank	
Employer Medicare			85.79		EFT US Bank	
Casey's and Anne's voided check Tax			-38.25			
Total Financial Liability			7,163.25		US Bank	
BY:		<i>Lew Kious</i>		Casey Bertenthal	Sec/Treas	<i>Casey Bertenthal</i>
DATE:		<i>12/23/24</i>				

On December 23, 2024 THE GOVERNING BOARD OF THE ALMONTE SANITARY DISTRICT APPROVED THE FOLLOWING WARRANTS FOR PAYMENT:

WARRANT NUMBER	IN FAVOR OF	PURPOSE	FUND TO BE CHARGED	OBJECT	AMOUNT
182800674	Roto Rooter (Donald J Calegari Ent Inc)	5 USAs @ \$225.00, (\$1,125.00)	8035	521810	1,125.00
182180675	Shonn Dougherty	AT&T District Phone Bill (\$42.58) Google Workspace (\$28.80) Microsoft Yrly Plan (\$69.99) McAfee (\$149.99) Rite Aid (\$4.10) USPS (\$21.90)	8035	521810	317.36
182180676	Nute Engineering	Engineering for Urget Repair	8035	521810	967.50
182180677	State water Resources Control Board	2025 Annual Permit Fee	8035	521810	3,945.00
182180678	Almonte Sanitary District	Payroll Funding, December Liability	8035	511110	7,163.25

**SUMMARIES BY CLASS**

511110 SALARIES

7,163.25

521810 OPERATING EXPENSES

6,354.86

522512 CAPITAL PROJECTS

**Total 13,518.11**

**PAGE TOTAL: 13,518.11**

BY:

*Casey Bertenthal*

Casey Bertenthal

TITLE:

*Sec/Treas*

Sec/Treas

6. Manager's Report: A comprehensive Manager's report was included in the Board Packet.

7. New Business:

8. Old Business:

9. Board Directors Members Open Time:

10. Next Meeting Date: January 27, 2024 @ 6pm.

11. Adjournment: The meeting was adjourned at 6:13 pm. Motion to adjourn made by Anne, Seconded by Linda. Approved 3-0.